

MINUTES of the Hougham Parish Council meeting held at The Village Hall, Bridge Street, Marston on Thursday 31st May 2018 at 7.40 pm

Present: Cllr R Scott (in the Chair), Cllrs Forbes, Johnson, and Wright, and one member of the public.

01/18. Apologies from Cty Cllr A Maughan and Dist Cllr P Wood. Council was advised that Cllr M Barnatt Milns had offered his resignation.

02/18. There were no declarations of interest.

03/18. It was resolved unanimously to approve the Minutes of the meeting held on 22nd February 2018 and the Chairman signed them accordingly.

04/18. Planning matters:

S17/2151 -Wheelgate Barn conversion – approved.

S18/0507 – Keepers Cottage extension – approved.

S18/0094 – amendment to access at Grange Farm, Brandon Road – withdrawn

S18/0869 – amendment to access at Grange Farm -not yet determined.

S18/0221 – Trent autograss track – not yet determined.

S18/0563 – Witham Cottage extension – not yet determined.

S18/0718 – Keepers Cottage – extension and alteration of barn – not yet determined.

05/18. The damaged roadside at Main Street, the blocked drain at Rose Cottage and the huge pothole at Keepers Cottage – have still not been attended to. Clerk to chase for a timescale.

06/18. Cllr Maughan was not in attendance so the matter of the legalities of the size of farm vehicles using rural roads and causing a lot of damage is held over. Cllr Johnson stated that persons are parking on the roadside rather than on their drives, which forces farm vehicles on to the verges – he will ask perpetrators to avoid parking on road.

07/18. There has been no evidence or sighting of vehicles turning around on The Green.

08/18. Inturf had remitted a donation of £50 – we have to request the donation, each year.

09/18. There were no Councillors or Police present to offer any information.

10/18. Cllr Forbes and Mr Chalklin had done their Parts I and II training for the Emergency Plan, and part of Part III. Hougham and Marston are now working jointly with the Emergency Plan. The Village Hall is the central point if any emergency occurs and a practice drill is to be held sometime this year.

11/18. GDPR compliance – it was resolved to accept the Data Map, Data Protection Policy, Subject Access Request Procedure, Data breach Policy, and Records Retention Policy, and Privacy Notices as previously circulated to Councillors. Resolved to register with the ICO. Security Compliance Checklist to be sent to all Councillors.

12/18. Financial matters:

[a] It was resolved to approve and sign the Annual Governance Statement of the Audit Return.

[b] It was resolved to approve and sign the Accounting Statements of the Audit Return.

[c] Bank balance at 30.4.18 £3,500.84.

13/18. It was agreed that a letter of thanks and a bottle of whisky should be given to Mike Barnatt-Milnns in recognition of his time spent on the Council which was over 30 years. Cllr Forbes will organise.

Councillors are to consider whether there is a need for a litter picker/community cleaner and report back at next meeting.

Clerk explained the procedure for advertising for a Councillor, and thereafter the co-option process.

14/18. Next meeting will be on Thursday 23rd August 1t 7.30 pm.

Meeting closed at 8.30 pm.