

HOUGHAM PARISH COUNCIL

18 Chapel Lane, Caythorpe, Grantham, NG32 3EG
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Chairman: Councillor M B Millns

Dear Councillor,

You are hereby summoned to attend a meeting of Hougham Parish Council to be held on Thursday 31st May 2018 in Hougham & Marston Village Hall at 7.45 pm.

Signed.....L.Frances.....Clerk to the Council

Date: 26th May 2018

AGENDA

- 1.** There will be no Public Forum due to the fact that Parishioners can speak at the preceding Annual Parish Meeting.
- 2. Apologies** for absence.
- 3. Declarations of interest.**
- 4.** Resolution to approve **Minutes** of meeting held on 22nd February 2018.
- 5. Planning matters:**
 - S17/2151 -Wheelgate Barn conversion – approved.
 - S18/0507 – Keepers Cottage extension – approved.
 - S18/0094 – amendment to access at Grange Farm, Brandon Road – withdrawn
 - S18/0869 – amendment to access at Grange Farm -not yet determined.
 - S18/0221 – Trent autograss track – not yet determined.
 - S18/0563 – Witham Cottage extension – not yet determined.
 - S18/0718 – Keepers Cottage – extension and alteration of barn – not yet determined.
- 6. Highways** – update on potholes.
- 7. Heavy farm vehicles** damaging road sides – update by Cllr Maughan.
- 8.** Update on Chapel Barn Farm turning around on **The Green**.
- 9. Inturf** donation of £50 received.
- 10. To consider any matters from invited speakers** (District and County Councillors, PCSO).
- 11. Emergency Plan** – any update from Cllr Forbes.
- 12. GDPR compliance:**
 - To adopt the Data Map already circulated.
 - To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records retention Policy – already circulated.
 - To adopt the Privacy Notices – already circulated.
 - To receive completed Security Compliance Checklists from all councillors.
 - To resolve that the Council registers with the ICO and pays the Data Protection Fee £35.
 - Note that appointment of a DPO is not mandatory.
- 13. Financial Matters:**
 - [a]Resolution to sign Annual Governance Statement for 2017/18 accounts.
 - [b] Resolution to sign Accounting Statements for 2017/18.
 - [c] Bank balance at 30.4.18 £3,500.84
- 14.** To note any **correspondence received**.
- 15.** Confirmation of date and time of **next meeting**.